



**FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS REGULAR MEETING
COURTHOUSE ANNEX COMMISSION MEETING ROOM**

DECEMBER 03, 2019

9:00 AM

AGENDA

The Board of County Commissioners asks that all cell phones are turned off or placed on silent (vibrate) mode. Any handouts (information) for distribution to the Commission must be submitted to the Board Secretary (Clerk's Office) or to the County Coordinator on or before the Thursday prior to that Tuesday's meeting. Failure to do so will result in your removal from the agenda or a delay of any action relating to your request until a future meeting.

Call to Order

Prayer and Pledge

Approval of Minutes

1. Minutes-October 15, 2019 (Healthcare Workshop)
2. Minutes-October 29, 2019 (Healthcare Workshop)
3. Minutes-November 5, 2019

Payment of County Bills

4. Bill List for Payment

Public Comments

This is an opportunity for the public to comment on agenda or non-agenda items. When you are recognized to be heard by the Chairman, please sign the speaker's log and adhere to the time limit. An individual will be allowed to speak for three minutes whereas a designated representative of a group or faction will be allowed to speak for five minutes.

Department Directors Report

Superintendent of Public Works – Howard Nabors

5. Report - Information Items

Solid Waste Director – Fonda Davis

Emergency Management Director – Pam Brownell

6. I would like to discuss the options regarding cost of Repairs vs Cost of Mitigation and Repair. County is responsible for 12.5% of total cost. 12.5% of Repair (\$419,653.50) cost \$52,456.69 vs 12.5% of Mitigation (\$1,381,067.00) cost \$172,633.37.

Board direction on C30 West Repair vs Mitigation FEMA project.

7. Report - Information Items

Extension Office Director – Erik Lovestrand

8. Report - Information Items

Public Hearing(s)(10:00 a.m.)

9. The Franklin County Board of County Commissioners will hold a public hearing, to consider adopting an updated 5-Year Capital Improvements Schedule as part of the Franklin County Comprehensive Plan.

SunTrail Program -- Debra Preble & John Curtis -- Request (15 minutes)

10. Mrs. Preble and Mr. Curtis will discuss the expansion of the SunTrail project into Franklin County. They will ask the Board to accept operations and maintenance of the trail once the project is completed.

Board action to agree to accept operation and maintenance responsibilities of the trail once the project is completed and authorize the Chairman to sign a letter/resolution of support.

Weems Memorial Hospital

CEO – David Walker – Report

11. CEO Report - Information Items

Plant Operations – Nikol Tschape – Report

12. Plant Operations Report - Information Items

SynergyNDS -- Keith Bassett -- Report

13. Weems Roof Replacement Project Update

EMS Director -- Richard Lewis -- Report

14. EMS Update

Community Action Agency -- Angela Webster -- Report (15 minutes)

CDBG Administrator – Deborah Belcher -- Report (15 minutes)

15. Current activities

Continuing to take and process applications for CDBG housing assistance; taking calls from individuals who are not eligible for assistance; working on site-specific environmental reviews to submit to DEO for clearance; assisting Shelby and Colby Nowling with their new modular home at 275 Smith Street which is now ordered; assisting individuals who do not currently have title to property but might become eligible for CDBG assistance; ongoing administrative and fair housing tasks; and confirming bids for mobile homes.

We received bids from 3 dealers for mobile home replacement, deadline 11/14/2019. The bid package contains the project for Annie R. and William Banks, 638 Ridge Road, which involves replacing a donated mobile home (going to Jason Millender) with a new CDBG mobile home. This project has been approved by the Board and has DEO environmental clearance. The bid package also contains 4 other mobile home replacements which have not yet been approved by the Board or environmentally cleared by DEO. These bids will not be awarded until/unless the Board and DEO approve but are being obtained to expedite progress when approved. In addition, the bidders are asked for generic proposals for 2-bedroom and 3-bedroom models with standard set-up situations, and for pricing for additional items, which can be used for

upcoming projects.

Action Items

A. Bid approval: The 3 dealers who submitted bids for new mobile homes came in fairly close together in pricing. The first contract to be awarded is for Annie Rebecca and William Banks, 638 Ridge Road. Bids ranged from a low of \$73,514.64 to \$91,419.09 for an upscale alternate model. I reviewed the specifications and floorplans to compare the proposals to the bid specifications. The lowest priced model appeared to have poor cabinets and the interior doors are not wide enough for a disabled person (Mr. Banks), which I pointed to the owner. There were 4 proposals in the \$76,028 - \$76,849 range, 1 from Ironwood Homes of Perry, and 3 from Clayton Homes of Panama City. The price differences were so negligible, I presented each proposal to the Banks, with a table showing the various features of each model. Their selection was the Ironwood Homes of Perry proposal, at \$76,335.56, which is the same model that 2 homeowners recently received (Boatwright & Gilbert).

Requested Action: Approve CDBG funding for Annie and William Banks in the amount of \$76,335.56, to purchase a new home from Ironwood Homes of Perry. Funding approval shall also include up to \$500 if necessary for changes (to be approved by the County Coordinator or Planner), and funds for the CDBG mortgage recording and tax.

B. Homeowner application approvals: Two more homeowner applications are ready for Board approval. The environmental reviews have been submitted to DEO, and their properties were included in the recent bid package for potential awards. When DEO issues environmental clearances, I will present requests to the Board for approval of CDBG funding for their mobile home purchases.

i. Kathy Hill, 773 Buck Street, has applied for CDBG home replacement. She is living in her fire-damaged mobile home. She recently received the quit-claim deed from her husband, following their divorce. She is apparently eligible for CDBG mobile home replacement.

Requested Action: Approve the application for a new mobile home for Kathy Hill, 773 Buck Street, subject to final verifications and DEO environmental clearance.

ii. Mary Louise Thomas, 633/645 Ridge Road, has applied for CDBG home replacement. She is living in a camper with her husband and baby grandson. She is eligible for CDBG mobile home replacement, although her ex-husband (Kelley A. Shiver) still owns the land with her. I recommend a modified CDBG mortgage between Thomas and the County, which Shiver would not be party to, and the mobile home provided for Thomas only. If the County wants more enforceable security, the new mobile home could be titled to the County until the CDBG mortgage expires or is paid off, which is normal for financed mobile home purchases.

Requested Action: 1. Approve the application for a new mobile home for Mary Louise Thomas, 663/645 Ridge Road, subject to final verifications and DEO environmental clearance. 2. Provide direction on type of security arrangement to obtain.

Clerk of Courts – Marcia M. Johnson – Report

RESTORE Coordinator – Alan Pierce – Report

16. Action Item

A. At the last meeting I made a long report regarding a study to be done on Alligator Point. The study would focus on alternatives to erosion and flood protection besides the standard beach renourishment approach. The Board voted to allow the ARPC to do the study. In the final hours of putting together the documents, FDEP announced that their share of the funds could not go directly to the ARPC but would have to come to the county. The total project is \$59K, and FDEP is paying \$36,323.

All parties still want to see the project move forward, and ARPC still wants to do the study, so I now recommend the Board make an application to FDEP consistent with the scope of work ARPC has already submitted for \$36,323, and that upon award of the grant the Board allow the ARPC to do the work. The county would receive the FDEP funds, and then reimburse ARPC when the work is done. As the Board may recall, the FDEP work has to be done by April of next year so this is a short-term project.

The rest of the study will be funded directly to the ARPC by the Cooperative of Alabama and Mississippi Sea Grant programs.

Board action to submit a grant application to FDEP for \$36,363 to fund the study the ARPC has agreed to do.

Information Items

B. Provide the Board with an amendment I sent to FDEM regarding the loss of revenue at Weems Hospital because of Hurricane Michael. At the last Board meeting, I provided the Board with a loss of revenue statement from Mr. David Walker which I sent on to the state. On Monday, November 25, Mr. Walker provided me with an evaluation of additional revenue losses at Weems and that same day I sent the revised loss figures to FDEM. The total revised loss for Weems is some \$1.1M.

FDEM staff informed me when I sent up the additional revenue loss that it might be too late for consideration, but they said they would try. The FDEM allocation of funds is \$25M and by my calculation there is more than \$25M loss of revenue in the counties impacted by Hurricane Michael. I asked FDEM staff how the funds were going to allocated and she said that decision has not been made yet.

C. Alligator Drive Update-

i) Rep. Shoaf had tried to schedule a meeting for Dec. 2 with FDOT, the Federal Highway Safety Administration staff, and FEMA representatives to discuss Alligator Point but some of the people requested by Rep. Shoaf could not make that date, so Rep. Shoaf is re-scheduling it.

ii) I have been in consultation with Clay Kennedy, Dewberry Engineers, and Joe Morrow, MRD Associates, regarding the timeline for rebuilding Alligator Drive. The Governor has extended the Emergency Final Order for work associated with Hurricane Michael, so the county is going to inform FDEP that we expect re-construction to start on Alligator Drive by March 1, 2020. We are still holding the contractor to a 150-day construction time.

D. HMGP fund update- Hazard Mitigation Grant Program funds have been announced by the state. Pam Brownell might have already provided the Board with the number, but

Franklin County is eligible to receive some \$5.9M in HMGP funds for qualified projects. Pam will be working on some possible projects, but the Board needs to be aware that there is a 25% match for any HMGP project, so there is a local cost to any project the county submits. The School Board and the cities are entitled to ask for some of this money, and if they do, they will have to provide the local match.

Because of the high priority of Alligator Point, FCMC has already submitted a grant to purchase some 21 parcels on Alligator Point, and for that first project the state will provide the match so the first phase of acquisition on Alligator Point will not have a cost the county has to cover. At this time offers have not been made to any property owner on the Point so we still do not know whether anyone will accept the valuations FEMA is using. While FCMC has written the grant request to purchase the property, FCMC will not be managing the acquisition phase. At this time Pam and I, and her consultant, have discussed her consultant handling the acquisition phase. We had a conference call last week with FCMC, and FCMC is providing Pam's consultant with all the files on the 21 parcels. The HMGP program includes an administrative fee that Pam's consultant would be able to charge for the effort of handling the acquisitions. Pam and her consultant will provide more information on that if it looks like any property owner will actually take the FEMA valuation.

County Coordinator – Michael Morón – Report

17. Action Items

A. Workforce Agreement: Attached to the agenda packet is CareerSource Modification To Worksite Agreement. The original agreement, that allows the placement of CareerSource funded workers within different County departments to assist with Hurricane Michael recovery, has expired. The modification will extend the end date of the agreement to September 30, 2020 or until funds are no longer available.

Request: Board action to authorize the Chairman's signature on the CareerSource Modification To Worksite Agreement.

B. Ward Park Security Cameras: At a recent meeting the Board authorized the installation of a security access system control system at the Olan "Buddy" Ward Seafood Landing Park and requested that I get additional quotes for security and camera CCTV systems for any of our parks, boat ramps, or other locations that have been burglarized or are open to vandalism and burglary. This action was based on an attempt to enter and burglarize the museum building at the Seafood Landing Park. I have received two CCTV security system proposals for the park that I am currently reviewing, and if the Board is willing, I would ask for approval to spend up to \$5700 to purchase the equipment and have the CCTV security system installed at the park. I should complete my review by week's end and would like to have the vendor order the equipment prior to the Board's next meeting. The project cost will be paid from the Parks and Recreation budget.

Request: Board action to authorize up to \$5700 for the purchase and installation of a CCTV security system at the Olan "Buddy" Ward Seafood Landing Park.

C. Animal Control Meeting: The City of Carrabelle has requested a meeting to discuss the Board's request to have each City contribute \$3500 this budget year and \$7000 next budget year along with redirecting all animal control calls to their local police department. Once their police officer responds to the call he will determine if the County's Animal Control officer is needed. This request is based on the County's Animal Control Officer spending so much time in both cities, that the Board was forced to add a part-time officer to its department. In addition, the Animal Control Officers are

responding to calls that are actually human conflict issues that result in threats to the Animal Control Officer. Are there any specific items the Board would like me to discuss at this meeting? The meeting is scheduled for Friday, December 6 at 10am here in my office and the City of Apalachicola is invited to attend.

Request: Board discussion and direction.

D. Census Committee Meeting: The first Census Complete Count Committee meeting was held on Friday, November 10th at 1:30 pm. Representatives from the City of Apalachicola, Franklin County Schools, and different committee members were part Ms. Evelyn Ramirez of the U.S. Census Bureau training presentation. There was a lot of valuable information along with an eye-opening question and answer segment that showed how important the census count is to county and school district funding. What is needed on the committee is members from different unincorporated areas of the county that could assist with focusing on areas where residents did not complete the online census survey. You were probably contacted by the Committee Chair, Mrs. Pat O'Connell, about suggesting a member from your district to serve. If you have someone to suggest today let me know at the end of today's meeting or you may contact Mrs. O'Connell late this week.

Request: Board recommendations for the Census Complete Count Committee.

Information Items

E. Duke Energy Light Fixtures Changes: Inform the Board that I received an email from Ms. Kathleen Gardner of Duke Energy that provided an update on lighting changes for several types of light fixtures and one type of light pole. Ms. Gardner email states "The Florida Public Service Commission recently approved an adjustment to the current LS-1 lighting tariff. The adjustment has restricted use of Metal Halide (MH), High Pressure Sodium (HPS) and Sodium Vapor (SV) for existing installations only. Moving forward, only LED fixtures will be installed for new light fixture installations. This transition away from MH/HPS/SV lighting is due to industry changes and customer demand towards more efficient and reliable LED lighting technologies." Her email goes on to explain under what conditions the HPS/MH/SV light fixtures will be replaced instead of repaired and when fiberglass poles will be replaced by aluminum or concrete poles. There will be changes to customer billing once the equipment has been changed. A copy of the email is included in the agenda packet.

F. Library Part-time Position Advertisement: The Franklin County Library is advertising for a permanent part-time position. A copy of the ad is included in the agenda packet.

County Attorney – Michael Shuler – Report

Commissioners' Comments

Adjournment

Non-Agenda Information Item(s)

18. Mediacom Rate Increase Letter